

*In the name of God, Most Gracious, Most Merciful*  
**ISLAMIC ASSOCIATION OF MICHIGAN**  
18105 Racho Road - Brownstown - MI 48193  
(734) 281-8050

04/06/14.

Privacy Policy for Audio/Video/Web and Security camera use:

For the purpose of this policy the terms 'our masjid' , Masjid Umar bin Khattab, Islamic Association of Michigan are used interchangeably and includes the masjid Board of Trustees, Board of Directors and contractors or other personnel utilized by our masjid for various projects and purposes.

Our masjid has facilities to transmit audio and video via the internet for the benefit of our community members that are unable to come to the masjid and for the benefit of the Muslim community at large. Further, our masjid has security cameras installed in several areas of the masjid, with new ones added or modifications made, as the security needs of the masjid dictate.

The purpose of this policy is to explain the use of audio/video/web facilities and monitoring of our masjid facilities via security systems (cameras and other devices).

1. Security cameras are in operation at all times with a central monitor in the masjid office, with recording facilities and remote monitoring facilities, as the needs arise.

2. Security cameras are located in all area of the masjid including sister's area.
3. Our masjid board of trustees, board of directors and contractors (on an as needed basis) are allowed access to cameras, to view, adjust and retrieve stored information.
4. The recordings and other data collected by our masjid security cameras are used only for masjid security purposes and is not shared with any individual or agency.
5. When requested by law enforcement or other legal authority, via the proper channel, data collected by our security cameras will be provided to such individual or agency to fulfill legal requirements imposed on the masjid.
6. Transmission of audio/video on the web is purely at the discretion our masjid management. Our masjid management will not be responsible for any technical difficulties or other issues that may arise.
7. Our masjid does not collect any information on visitors who use the audio or video facilities via the web. The IP (internet protocol) address is captured by the software transmitting audio/video via the web, this information is not stored or used by our masjid for any purpose other than to know the number of visitors at any given time.
8. Our masjid website ([www.masjidumarbinkhattab.org](http://www.masjidumarbinkhattab.org)) collects the following information each time a visitor visits this site: 1. Entry and exit page 2. Pages viewed 3. First time or return visits 4. Total visits 5. Location 6. IP address 7. Referring link (if any). This data is used for statistical purposes and to improve our web site.

9. Use of our masjid audio/video/web facilities implies agreement to the above policies.
10. For any issues or concerns, please send an e-mail to [info@masjidumarbinkhattab.org](mailto:info@masjidumarbinkhattab.org) or send a letter to Islamic Association of Michigan, 18105, Racho Road, Brownstown, MI: 48193.

APPROVED BY IAM BOARD OF DIRECTORS ON: 04/05/2014